



Warnell School of Forestry
& Natural Resources
UNIVERSITY OF GEORGIA

Payment Request Form

Please complete this form to request payment for a non-employee or supplier.

Return form to Christie Miller with invoice.

Name: _____

Date: _____

Supplier: _____

Total Invoice Amount: _____

Account Name: _____

Speedtype: _____

Description and brief justification for purchase:

Print Name: _____

Signature: _____

Approval

Date: _____

Print Name: _____

Signature: _____

**YOU MUST INCLUDE ANY REQUIRED ATTACHMENTS
THAT SUPPORT THIS PAYMENT REQUEST**