MS Program Checklist

► Before the end of your first semester...

- Appointment of Advisory Committee
- First Committee Meeting
- Submit Advisory Committee form
- Submit Program of Study form

► Before the end of your first calendar year...

- Submit the Research Prospectus form

► The semester before you plan to graduate...

- Make a graduation check appointment with Graduate Office
- Submit your application for graduation through Athena
- Submit a Recommended Change in Program of Study (if applicable)

► Your last semester...

- Submit electronically for format check by deadline issued by the Graduate School
- Schedule your Final Oral Examination and Thesis Defense (if they are to be held separately, you will need to submit a Notice of Examination form for each event)
- Schedule your Exit Interview

► (At least) three weeks before your Oral Exam & Thesis Defense...

- Submit the Notice of Examination form – informing the Graduate Programs Office of the details of your Final Oral Examination
- Notify the Graduate Office if you will be attending Warnell graduation